

## **Registration Instructions**

## Manager Permissions

Use these instructions to set-up your account for the first time and find and enroll in a course.

1.	Visit <u>https://ecourses.kit.org</u> .	Email
2.	Enter your email address.	Email
3.	Enter the temporary password KIT123 and click "Sign in"	Password Password
		Sign in
Accept the terms, change your password, and complete your user profile.		
4.	You will be redirected to your Dashboard. Enrolled courses will be listed.	
5.	<ul> <li>To search for and enroll in courses:</li> <li>a. click "Catalog" on the left-hand menu.</li> <li>b. Click the magnifying glass on the top- right side of the course list. Enter the course name or keyword.</li> <li>c. Click "Enroll"</li> </ul>	<ul> <li>Dashboard</li> <li>Users</li> <li>Enrollments</li> <li>Reports</li> <li>Reports Beta</li> <li>Catalog</li> <li>Resources</li> </ul>
	Filter Catalog Filtering Enabled ×   Category   All Categories   Show   All Courses   Released After   Set Date	Q         Building Supports Using the Pyramid Model         Released 29 Jan 2022         Image: The state         Image: The

Complete this form for technical support: Submit a Request